**STUDENT GUILD OF CARILLONEURS CONSTITUTION**

**Article I. Name**

The name of this organization shall be Student Guild of Carilloneurs

**Article II. Purpose**

“The Guild” is an organization whose purpose is to play on a regular schedule the Duff-Armington Memorial Carillon during the academic year

To encourage general interest in the bells and the art of carillon playing at Westminster College; to be familiar with the activities and opportunities offered through The Guild of Carilloneurs of North America (GCNA), and the North American Carillon School (NACS)

To teach and train each other in the art of carillon playing as well as its history

To further the musical education and broaden the scope of its members by meeting regularly as a group to perform for each other and visiting other carillons at least once a year

**Article III. Members**

Section 1. Membership is open to any student in good standing at Westminster College who is interested in studying the art of carillon playing with a willingness to promote its visibility on campus and in the community

Section 2. Each active member of the “The Guild” will pay dues to the organization that shall be established by the current officers

**Article IV. Officers**

Section 1. The officers of “The Guild” shall be President, Secretary, and Treasurer

Section 2. The officers of “The Guild” shall be elected at an annual meeting in the Spring as determined by the President

Section 3. An officer may be removed from her position if she fails to meet the duties of the office. Removal will be decided by unanimous agreement between the other officers and the faculty advisor. The open position will be filled by appointment of the faculty advisor

Section 4. No member shall hold more than one office at a time.

Section 5. “The Guild” shall have one faculty advisor that will attend meetings whenever possible and provide assistance when needed

**Article V. Duties of Officers**

Section 1. The officers shall perform the duties prescribed by this Constitution

Section 2. The President shall:

1. Serve as the official spokesperson for the organization
2. Call and preside at all meetings
3. Organize tours to other carillons and master classes with professional carilloneurs
4. Supervise and assist the other officers in the fulfillment of their duties
5. Oversee conditions in the Tower and the practice room to ensure a clean, safe and comfortable environment and report any necessary repairs to the faculty advisor

Section 3. The Secretary shall:

1. Record and present the minutes for each meeting.
2. Keep accurate records and maintain the archives
3. Publicize special events of “The Guild”

Section 4. The Treasurer shall:

1. Maintain a record of the expenditures and deposits of “The Guild”
2. Raise funds for the Guild’s activities
3. File a financial report with the student government

**Article VI. Meetings**

Section 1. Meetings shall be held twice monthly as determined by the President

Section 2. The President may call special meetings as necessary.

**Article VII. Finances**

Section 1. “The Guild” will collect dues, host fundraisers, and participate in the SGA audits and allocations process to secure operating funds.

Section 2. The officers and advisors will work collaboratively to determine annual projects and associated expenses.

**Article VIII. Amendments**

Section 1. The Constitution may be amended by a three-quarters (3/4) majority of the membership at a special meeting called by the President. Members will be notified in writing of the proposed changes one week prior to the meeting date